



**The Devon Horse Show & Country Fair, Inc.
PO Box 865 • Devon, PA 19333**

BOX SAFETY POLICIES – Effective 2018

- No smoking in any Box – this includes e-cigarettes, cigars, and vaporizers.
- No more than six (6) chairs in a Box or four (4) chairs in smaller Boxes.
- No blocking of the aisles. This includes people, chairs, coolers, etc. except for the Sky Boxes, all Box Holder property must be kept within the confines of the Box. Aisles and walkways must be kept clear.

BOX ADMINISTRATIVE POLICIES – Effective 2018

- Existing Box Holder Policies are available on the Devon website: www.devonhorseshow.net and should be reviewed, as policies are subject to change as needed by the Horse Show.
- Devon Ticket Office will mail Box Holder invoices no later than February 15th, 2018.
- Payment is required within 30 days of payment notice. No multi-check payments are permitted – single check or cash payment must be made in full. No exceptions.
- Devon will make a courtesy call if payment is not received by deadline. If contact cannot be made, the box will be released. If payment is not made following the courtesy call, we will accommodate others looking for box seating.
- Paid Box tickets will be mailed to the address listed on file unless prior arrangements have been made for pickup at Will Call.
- No more than two (2) name plates will be permitted on any box. Please refer to Administrative Fees for information on changing box name plates.
- Scalping, or reselling access to the box at increased value by any means, is strictly prohibited and will result in forfeiture of the privilege to use the box.



**The Devon Horse Show & Country Fair, Inc.
PO Box 865 • Devon, PA 19333**

BOX ADMINISTRATIVE POLICIES – Effective 2018 (Continued)

- Subletting of box is also strictly prohibited and may result in forfeiture.
- The **box holder is responsible for providing current contact information** to the Ticket Office.
 - For your convenience, we have created a Customer Information Update Form, which is available on our website at the following link:
www.devonhorseshow.net/tickets/dhs-customer-info-updates/. You can also update your information by including a note with your invoice and payment, or by calling the Ticket Office at (610) 688-2554.
- If a box holder wishes to purchase additional tickets or seats, the request should be made by March 1st to ensure availability. Please contact the Ticket Office directly to make your purchase at (610) 688-2554 or tickets@devonhorseshow.org.
-